



# **AGENDA**

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## **Parks, Beaches and Recreation Commission City of Pacifica**

WEDNESDAY, FEBRUARY 22, 2017  
CITY COUNCIL CHAMBERS  
2212 Beach Boulevard

### **7:00 PM REGULAR MEETING**

- I PLEDGE OF ALLEGIANCE**
- II ROLL CALL**
- III APPROVAL OF MINUTES** Regular Meeting January 25, 2017
- IV ADOPTION OF AGENDA**
- V INTRODUCTION OF NEW COMMISSIONER**  
Kevin Kellogg
- VI SPECIAL PRESENTATION**
- VII ORAL COMMUNICATIONS**  
This is the time set aside for the public to address the Commission on items not appearing on the agenda, public input will be considered for items at this time. Please state your name for the record when addressing the Commission. Statements will be limited to three (3) minutes.
- VIII ITEMS FOR CONSENT**
- IX ITEMS FOR CONSIDERATION**  
Annual Report  
Future Agenda Topics (per study session)
- X REPORTS, ANNOUNCEMENTS AND CORRESPONDANCE FROM COMMISSIONERS**
- XI REPORTS FROM STAFF**  
A) Director Perez
- XII ADJOURNMENT**

**Next Study Session:** TBD

**Next Regular Meeting** March 22, 2017

**The City of Pacifica will provide special assistance for disabled citizens upon at least 24 hour advance notice to the City Manager's office (738-7301). If you need sign language assistance or written material printed in a larger font or taped, advance notice is necessary. All meeting rooms are accessible to the disabled.**



**AGENDA**  
**Parks, Beaches and Recreation Commission**  
**City of Pacifica**

**STUDY SESSION**

***WEDNESDAY, FEBRUARY 22, 2017 – 6:30 PM***

City Council Chambers  
2212 Beach Blvd.  
Pacifica, CA 94044

**Items to be discussed:**

2016 topics for future agendas.

The purpose of a study session is to offer the Parks, Beaches and Recreation Commission an opportunity for discussion of items and concerns in an informal setting. No action or decision may be taken. Any statements made by the Parks, Beaches and Recreation Commission at a study session are informal only and are not to be considered commitments or guarantees of any kind.

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## Minutes Parks, Beaches and Recreation Commission City of Pacifica

### **REGULAR MEETING – 7 PM**

January 25, 2017  
City Council Chambers  
2212 Beach Blvd.  
Pacifica, CA 94044

### **CALL TO ORDER:**

Chair Mau called the meeting to order at 7:00 PM.

#### **I PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by Commissioner Yakabe.

#### **II ROLL CALL:**

Commissioners Present: Abbott, Bier, Cochran, Murphy, Mau, and Yakabe

Commissioners Absent: None

Commissioners Excused: None

Staff Present: Director Michael Perez, Acting Recreation Supervisor Beth Phipps,  
Acting Child Care Supervisor Tracy Gilbert

#### **III APPROVAL OF MINUTES:**

Chair Mau called for a motion to approve the minutes of the 8/24/16 meeting. **Motion was made by Commissioner Cochran, seconded by Commissioner Yakabe, motion carried 5-1-0 with Commissioner Abbott abstaining.**

#### **IV ADOPTION OF THE AGENDA:**

Chair Mau called for a motion adopting the order of the amended agenda.

**Commissioner Murphy made a motion to adopt the agenda, seconded by Commissioner Cochran, motion carried 6-0.**

#### **V SPECIAL PRESENTATIONS:**

Poet Laurette Camincha Benvenuto was introduced to the Commission and recited poems she wrote.

Tracy Gilbert – Acting Child Care Supervisor gave an update of the Pacifica Child Care program over the last quarter.

#### **VI ORAL COMMUNICATIONS:**

None

#### **VII ITEMS for CONSENT:**

Chair Mau called for a motion to accept the items for consent.

**Commissioner Murphy made a motion to accept the items for consent, seconded by Commissioner Bier. Motion carried 6-0.**

## VIII ITEMS FOR CONSIDERATION:

None

### X REPORTS, ANNOUNCEMENTS AND CORRISPONDANCE FROM COMMISSIONERS:

**Commissioner Abbott:** Library Advisory Committee met for the first time after the election and is going to remain focused with no end date set at this time. The Beautification Advisory Committee's, Mural Subcommittee is working on establishing a mural/public art program in Pacifica. They are suggesting that the program be expanded to include other art as well as murals. There was discussion of where the Mural Subcommittee belonged and it was decided that the Beautification Advisory Committee was the best location for this and it should not be changed. Commissioner Abbott brought up the concern regarding off-leash dog walking due to the closure of Esplanade beach.

**Commissioner Bier:** Went by the Child Care facility at Cabrillo and loaned her projector so that they could have a Harry Potter marathon and enjoyed spending time with the youth there. She attended the Youth Advisory meeting on the 11th and presented the Public Health perspective on marijuana and what this might mean to the youth in our community. She is looking forward to the Spelling Bee.

**Commissioner Murphy:** Reported on mini murals on electrical boxes that he has observed on his commute to work in San Carlos. He voiced his concern regarding the closure of Esplanade and feels that discussion on new off-leash dog areas needs to happen soon.

**Commissioner Cochran:** Reminded the Commission of Earth day coming up on April 22. To raise money for the event there will be a Surf Movie at the Mildred Owen concert hall on February 24<sup>th</sup> along with a raffle and other activities. He also voiced a big thank you to the Public Works Department for all of their efforts during the winter storm season.

**Commissioner Yakabe:** Echoed Commissioner Cochran's remarks regarding Public Works. He also praised Commissioner Cochran for all of the events that he coordinated over the holidays and everything that he does to keep the surfing community involved.

**Chair Mau:** Attended the Seniors in Action meeting and they discussed the basin project and the parking issue that will arise due to this project. They would like to see the parking changed. MOW may be facing a county budget cut. Chamber is having their awards dinner on Thursday. He echoed the dog park concerns of his fellow commissioners. Chair Mau feels that the commission needs to have a future discussion on our parks and keep their maintenance on our radar as well as the beaches. He reported that he and Commissioner Bier sit on the Rent Advisory Task Force and that they are working on coming up with an advisory measure at the direction of City Council.

**Commissioner Bier:** Added that she had met with Jim Lange regarding getting a medication disposal site at the community center. She is working with her Pacifica Prevention Partnership group to try to get a grant to move forward with this project.

**Commissioner Cochran:** Asked what the senior's recommendation for a parking limit was for the Community Center and Chair Mau responded that he believed it was an hour.

**Commissioner Yakabe:** Suggested that diagonal spaces be looked at for the area from the bus stop to the coffee shop, which would allow for more spaces.

**Commissioner Abbott:** Asked that the commission get a report on the EQ basin at a future meeting.

## **XI REPORTS FROM STAFF:**

Director Perez updated the Commission regarding the Princess Dance which was very well attended and the Spelling Bee is coming up.

The City is getting ready for the process of looking at mid-year budgets which will lead into the regular budget season.

There will be a presentation to Council on February 27 on where we stand on Priority Based budget.

Promotion opportunities form within. A mentoring program is being established to help our current staff for prepare for promotional opportunities.

Director Perez also announced that Beth Phipps was promoted to acting Supervisor in charge of the Rec division. We are bringing in part time personnel to help in the office during this time.

Play brochure will be coming out the 6<sup>th</sup> of March and Registration will begin on March 13<sup>th</sup>.

The Director informed the Commission that their Annual Commission report to council is coming up on April 10<sup>th</sup>.

Director Perez gave an update on The Rediscovering America Portola discovery Anniversary group and Pacifica's component to it.

The Director explained what the Rent Advisory Task Force was and briefly covered what their purpose is.

Director Perez is continuing to attempt to connect with San Francisco regarding off Leash dog area possibility at Sharp Park Beach.

He met with Commissioner Cochran and Stephanie Phillips to discuss getting new signs up at the beach soon.

Director Perez gave the Commissioners a brief update on the EQ Basin and will have the Public Works department come and give the Commission a more detailed update at a future meeting.

The City Goal setting retreat will be held on February 3 & 4 from 9-5.

**Commissioner Abbott** asked if the city scoring for the priority based budget is for commission and community input. Director Perez let the Commission know that although this is what was done in the past the city was not going to do this; we have council goals in place and we will be working toward these goals.

**Commissioner Yakabe** asked what was happening with the appointment of a new Commissioner. Director Perez reported that we are looking for a new commissioner at this time and clarified what makes a meeting quorum. This number is based on the total number of commissioners for a full board not the number currently sitting on the board.

**NEXT STUDY SESSION: Wed. 2/22/17 (6:30 pm)**

**NEXT MEETING:**

**Regular Meeting – 2/22/17 (7:00 pm)**

**XIII ADJOURNMENT:**

Chair Mau asked for a motion to adjourn the meeting. **Commissioner Yakabe made the motion to adjourn, seconded by Commissioner Cochran. The motion passed 6-0** and the meeting adjourned at 8:35 PM.

Respectfully submitted,  
Beth Phipps  
Recreation Specialist

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Parks, Beaches & Recreation Commission  
Michael Mau, Chair