



**CITY OF PACIFICA
OPEN SPACE & PARKLAND ADVISORY COMMITTEE
October 18, 2017**

MINUTES

George Frank, Julie Lancelle, Alison Sanders, Ron Maykel, Sallye McKenzie, Ellen Natesan and Chair Jim Sullivan were present this evening.

JoAnne Arnos and Michael Pacelli were absent.

Also present were City Manager Kevin Woodhouse, City Council Liaison Sue Digre, and Staff Liaisons Tina Wehrmeister and Bonny O'Connor.

CALL TO ORDER:

Chair Jim Sullivan called the meeting to order at 6:00 pm.

ADMINISTRATIVE BUSINESS:

Approval of Order of Agenda: Unanimously approved

Approval of Minutes of September 20, 2017: Unanimously approved

PRESENTATION:

Introductory remarks from newly appointed City Manager, Kevin Woodhouse

Newly appointed City Manager Kevin Woodhouse introduced himself to the Committee. Stating that he has learned a lot in the last 8 days and has dealt with several big items already, he added that he is really enjoying connecting with staff and the community. He thanked the OSPAC Committee for their hard work and their passion for Pacifica open space, recognizing that many of their efforts happen outside of the monthly meeting. City Manager Woodhouse went on to describe his background, making special note of his 4 years at the Peninsula Regional Open Space District.

COMMUNICATIONS:

Oral Communications: None

Committee Communications:

Ron mentioned that he had attended a presentation at Council Chambers, where the Esplanade Coastal Trail had been discussed. He announced that the plan looks great, and includes adding benches and a picnic area. He did, however, have some concerns about parking. He noted that he frequently notices RV's parking there for extended periods.

Ron went on to state that he will be attending a public meeting on October 30 in Montara to discuss grassland restoration. He invited everyone to attend.

Chair Jim Sullivan reported that the coastal trail, south of Rockaway Beach, is looking great thanks to the efforts

of a volunteer group headed by Lynn Adams. He said that they have added woodchips and the area has been greatly improved.

DISCUSSION ITEMS:

1. Cattle Hill and San Pedro Terrace Trail Name Recommendations

Ron said that there hasn't yet been community outreach for renaming the Cattle Hill Trail, although this is something the subcommittee is looking into. Referencing the San Pedro Terrace Trail, he reiterated his idea about naming it after former Council member, Jim Vreeland. Staff Liaison Bonny O'Connor said that she and the City Manager will be meeting soon to discuss the rules about naming these trails.

2. Committee Liaison updates

Ron began by reporting that he was unable to attend the last Beautification Committee meeting, although he had intended to do so. Jim noted that he will be meeting with Parks, Beaches and Recreation and Historical Society staff on November 3rd to discuss Old San Pedro Road. Jim said that unless they can find something in writing that specifically relates to access for the area, lack of legal access might create an issue. This is one of the main topics that will be discussed when they meet.

3. Update Committee Work Plan

Referencing items 1 and 2 – Cattle Hill: Chair Jim Sullivan announced that he is meeting with a licensed contractor and volunteers to begin winterizing the trail on Monday, October 26th at 9:30 am. He invited the OSPAC to join them.

With relation to item 4 – Wildlife Preservation: Ron explained to the City Manager that the Committee has been working towards getting some deer crossing signs installed along portions of Highway 1 in Pacifica. Staff Liaison Bonny O'Connor added that both she and Ron have reached out to Caltrans, and although it was learned that this corridor through Pacifica is considered a hot spot for wildlife, they haven't yet made headway in getting signs installed. She did, however, remind the group that there is a website where roadkill can be reported. She said that she will forward that link to Jim.

Item 5 – Portola Expedition Trail Updates: Chair Jim Sullivan passed around some new maps of the route to the Committee, stating that there is a lot of work going on behind the scenes and they are at the tail end of putting "lines on the maps." He also reported that Public Works has done an outstanding job cleaning up Roberts Road, including adding garbage cans and dog waste bins which have greatly improved the trash and broken glass problems in this area.

Reporting on Item 6 – SMC Parks Dog Management: Chair Jim shared his notes from the previous meeting and noted that the San Mateo County Parks staff is looking at new areas for dogs to be, both on-leash and off.

Item 7 – Fog Fest 2018 and other community outreach events: Ron said that he'd like for Earth Day, National Trails Day, Martin Luther King Jr. Day, and possibly the Pacifica tree lighting ceremony to be added to the list of potential community outreach events. Addressing the tree lighting ceremony, Sallye noted that this particular family-oriented event is probably not the place where people would be likely to pick up literature.

4. Trails and funding opportunities

No update.

5. Identify next month's *Trail of the Month* Tribune Article

Chair Jim Sullivan suggested writing a "before and after" article on Cattle Hill. Ron suggested reviewing archives for previous articles that have been written.

INFORMATIONAL ITEMS:

6. Update by GGNRA/GGNPC

Staff Liaison Bonny O'Connor said that although there are no specific updates, Sue Gardner from the GGNRA will begin attending OSPAC meeting occasionally.

STAFF COMMUNICATIONS:

7. Development project updates

Staff Liaison Bonny O'Connor reported that she had spoken to Sarah Birkeland from County of San Mateo Parks, and it was decided that in lieu of her attendance at future OSPAC meetings, Jonathan Gervais will be attending instead. Bonny noted that Jonathan will be in attendance at the November OSPAC meeting, as well as the Pacifica Engineering Department staff to discuss the Esplanade Trail.

Staff Liaison Bonny O'Connor asked the Committee to check their calendars for their potential attendance at the December 20th OSPAC meeting, as it is very close to the holidays and staff would like to know if there would be a quorum to hold this meeting.

Bonny then announced that the Planning Commission hearing for 801 Fassler moved to November 6, and the San Pedro Terrace project will be heard on November 20.

Staff Liaison Tina Wehrmeister reported that with reference to Harmony at One, Tait Cowan is once again part of the project development team. She went on to explain that the RV park portion of the Esplanade Trail that eroded is going to be replaced, adding that there was a Coastal Commission submittal for bluff revetment and for a soil nail wall, which the Planning Department will be looking at for the permitting process.

ADJOURNMENT

Meeting adjourned at 7:33pm.