

MINUTES

City of Pacifica
 Emergency Preparedness & Safety Commission
 Pacifica Police Department Conference Room
 2075 Coast Highway
 Pacifica, CA 94044

DATE: Wednesday, July 15, 2015

TIME: 6:30 p.m.

CALL TO ORDER: The meeting was called to order 1830 hrs.

ROLL CALL:

Commissioners Present: Blackburn, Shaw, Erbacher, Taverna, Salisbury,
 Johnson, Chiechi

Commissioners Absent: N/A

Ex Officio Members Present: Mahaley

Ex Officio Members Absent: Fleming, Schultz, Keener, Avila

STAFF PRESENT: Captain Spanheimer
 Sergeant Londerville

APPROVAL

OF MINUTES: The minutes for the June 17, 2015 were approved.

APPROVAL

OF AGENDA: Agenda for the July 15, 2015 was approved.

COMMISSION COMMENTS:

Commissioner Shaw attended Regional CERT Conference at the Richmond Conference Center on June 30, 2015. The conference was very informative and recommended that it should be attended every year.

Commissioner Salisbury reported that the purchase of Seton Hospital is currently going through the mitigation process with the potential buyer.

The Commission as a group agreed on making a recommendation to the city that city staff receive training in disaster preparedness after listening to Captain Spanheimer's staff report.

EX-OFFICIO COMMENTS:

Ex-Officio Member Mahaley reported that the recent Disaster Preparedness Day at the County Fair was had the most participation of any event in the past. Many of the City participants have discussed having a separate event in the future and not being attached to the County Fair. The feeling is that there is a significant amount of people who are there only for the fair and not really interested in disaster preparedness.

STAFF COMMENTS:

Sergeant Londerville advised the Commissioners that the city has created specific email accounts to be used when conducting business through their involvement with the Emergency Preparedness & Safety Commission. The use of personal email accounts is no longer approved.

The Commissioners present advised they had received the copies of last year's power point and annual report that was presented to the city council. Commissioners were advised to submit any thoughts they had regarding this year's report and what should be in it.

The annual report for the City Council is due in September 2015.

Captain Spanheimer asked for any photos of events the Commission had participated or training events for use in the report.

Captain Spanheimer spoke about the Grand Jury report concerning sea level rise and the recommendations made. One of the recommendations was public education and the Fog Fest Booth would be a good venue for that. He will be looking at creating a brochure to hand out at Fog Fest relating to sea level rise. The information can also be placed on the Commission Web Site.

Captain Spanheimer commented on the need to make sure city staff are trained in ICS, SIMS, NIMS, disaster preparedness, and EOC Operations. He will be meeting with HR personnel and educating them on the various training that is available for city staff.

Captain Spanheimer provided the Commission with a draft of a survey to be used as part of the city hazard mitigation report for public outreach and comment. He discussed various ways to present the survey to the public.

Captain Spanheimer advised that "National Night Out" will be on August 4, 2015 and that could be a good date to bring people together as part of "Map Your Neighborhood".

PUBLIC COMMENTS: None

PUBLIC HEARINGS: None

UNFINISHED BUSINESS:

The Commission discussed several ideas for what to disseminate information to the public for the booth at the Fog Fest. The Annual Fog Fest will take place on September 26, 2015 and September 27, 2015.

NEW BUSINESS: None

OTHER: None

ADJOURNMENT: 1911