

## MINUTES

Beautification Advisory Committee  
Police Department EOC  
2075 Coast Highway  
Pacifica, CA 94044

October 5, 2016

The meeting was called to order at 6:32 PM by the Committee Chair David Martinez. Members of the Beautification Advisory Committee (BAC) in attendance were Dave Martinez, Wendy Santiago, Alan Ernat and Edith Dom. Aren Clark and Yessika Dominguez from the City of Pacifica Department of Public Works Department were also in attendance. Eagle Scout Dustin Hatlen was present as a member of the public.

The agenda was approved with no corrections.

The minutes of the previous meeting were approved with one correction. See revised minutes for 9/7/16 meeting.

There were no Announcements.

### Public Comments:

- Dustin Hatlen, Eagle Scout, reported on his project at the Linda Mar Fire Station greenhouse, and handed out photos of his progress. He and his group took out weeds, disassembled the irrigation system and demolished one system. The following Monday he will disassemble the second box and clear out door tracks. The next phase of the project will be to dig 6" on both sides and insert wood to prevent insects from entering, renew some PVC pipe to recreate the irrigation system, add a new cover and 4' high staggered plywood to keep larger wildlife out. The last phase will be ground mulching. The City agreed to provide mulch. Santiago suggested gravel, but Ernat said it is expensive and they will need a vast amount of it. Public Works and the BAC will coordinate to see if gravel can be donated, and if so, whether equipment can be used to transport and spread the gravel. Santiago asked for clarification on the placement of plywood. Dustin noted the cost deficiencies faced with this project.

### Project Updates:

- Crespi Parking Lot: Chair Martinez suggested moving this item to 'Completed Projects'. Sandy Parry conveyed the message through Santiago that they cleaned up islands on Coastal Cleanup Day and removed some invasive plants from the Resource Center planter box.
- Greenhouse Project: October 15<sup>th</sup> is the projected deadline for this site. It was clarified that Patty Hontalas is the lead on this project, and Santiago is the contact.
- Oceana Blvd., Ocean Shore School and Mazzetti's Bakery: Santiago replaced one tree and the Rotary Club plans to do more planting in November once the rain season starts.
- Spindrift School: This is a completed project. Consider moving to 'Completed Projects'. Santiago asked about the staircase behind the theater, and Clark said they put the railing back up and replaced some of the stairs, as well as paved the roadway leading up to the theater.
- Highway 1 / Adopt-a-Highway: No progress. Santiago designed a landscape plan for the area across from Eureka square and shared it with the committee. Karen Ervin asked what the plan would be for this design, and the BAC discussed drafting a letter to Caltrans and copying local elected officials such as Assemblymember Kevin Mullen and Senator Jerry Hill. This request could possibly be granted in conjunction with the upcoming pedestrian overcrossing replacement

project across from Eureka Square. Santiago will email an electronic copy of the design plan to the group.

#### Upkeep of Completed Projects:

- ✓ Linda Mar Medians: No progress.
- ✓ Grace McCarthy Vista Point: No progress, area looks good.
- ✓ Marvillia Estates Park: Ribbon cutting considered for November 7<sup>th</sup>, but Chair Martinez will coordinate and confirm.

#### Continuing Business:

- Review of the BAC Calendar: Santiago passed out copies of the current calendar.
- Mayor's Beautification Awards Sub-Committee: Three applications have been received since the last meeting, which Dominguez has forwarded to Chair Martinez. Clark may have more and will forward them tomorrow. The committee will make sure that all applications received will be shared with the entire group. An estimated 12 applications received so far. The group will likely accept applications through Friday, October 14<sup>th</sup> even though the deadline is Wednesday, October 12<sup>th</sup>.
- Mural Subcommittee: Ernat reported that an electronic spreadsheet, including photos, is being prepared to show the proposed mural locations. The group is also discussing public art on other types of surfaces such as electrical boxes.
- Pacifica Beach Coalition (PBC) Meeting: Nothing to report, as Parry was not present.
- Palmetto Streetscape Project: No progress.
- Planting Guidelines: Chair Martinez suggested handing these guidelines out to all future project sponsors.

#### New Business:

- Ernat noted a NextDoor posting of a rant on sunflowers at Fog City Java (Crespi Drive), and asked if it is in violation of an ordinance. Santiago noted that some items on the BAC's page on the City website need to be updated.

#### Reports from staff:

- Clark discussed the Palmetto Streetscape Project and whether or not trees will be implemented into design. At this time, he stated that trees are not part of the plan due to funding and lack of maintenance on the merchant's part. He suggested that some trees, such as the Hollywood Juniper, can be planted in a pot as opposed to in the ground. Ervin mentioned that plants are definitely part of the plan, but trees are not being considered for the same reasons that Clark noted. She welcomes any recommendations to the City Council at their next meeting.

Items for Next Meeting: Winners of the Mayors' Beautification Awards

Good of the Order: None.

The meeting was adjourned at 7:25pm.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, November 5<sup>th</sup> at 6:30 PM. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway in Pacifica, California.