

MINUTES

Beautification Advisory Committee
Police Department EOC
2075 Coast Highway
Pacifica, CA 94044

November 4, 2015

The meeting was called to order at 6:34 PM by Committee Chair Wendy Santiago. Members of the Beautification Advisory Committee (BAC) in attendance were Wendy Santiago, David Martinez, Patricia Hontalas, Michael Mooney and Alan Ernat. Sharon from the Pacifica Garden Club and Ron Maykel were present as members of the public. Van Ocampo, Aren Clark and Yessika Dominguez from the City of Pacifica Public Works Department were also in attendance.

The minutes of the previous meeting were accepted without corrections.

There were no announcements.

Public Comment:

- Ron Maykel commented on the damage to the split rail fence along Calera Creek. He also noted the overgrown willow trees that are now encroaching onto the trail, decreasing the width of the walkway. He would like to know where the City's jurisdiction ends and the California Coastal Commission's (CCC) jurisdiction begins. He added that he has sent photos to the CCC for possible development ideas for the creek area. Van Ocampo recommended that Mr. Maykel speak with Field Services Manager Ray Biagini. Michael Mooney suggested that out of the approximate 1500 feet of fencing, about 500 feet needs to be re-erected. He spoke with Ray Biagini and offered his suggestions for the fence replacement, and that a "Band-Aid" would be the most cost-effective. This method could be used only on the back side of the fence if the City does not approve it for the entire area. Mr. Mooney offered to volunteer his time replacing the fence if the City was willing to provide the materials, and also stated that the removal of the fence would spark public opposition.

Project Updates:

- Crespi Parking Lot: October 24th was a very successful work day and several volunteers and committee members helped with the project, which was completed in under an hour. The next step would be to decide on a day to begin planting. Aren Clark said that the Crespi island irrigation system will be equipped with a valve and remote time clock box at the corner of Highway 1 and Crespi Drive, and for the three other valves, the irrigation system will need to be switched on and off manually. Clark also offered printed instructions to any group or volunteer upon request. Regarding the planter box caps, Michael Mooney mentioned that they help preserve the wood, and that the remaining

caps are the incorrect size, and is asking what action the City will take to remedy this. Van Ocampo suggested getting a volunteer group to replace the caps to hold the planter boxes together, retain water, and to all be uniform. Mr. Ocampo also advised that each group should be responsible for maintaining the planter box caps in addition to the box itself. The structural integrity of the planter boxes was discussed and Aren Clark stated that they are more decorative and could be improved structurally by adding more screws and stronger wood. Mr. Ocampo suggested that the BAC could design various planter box cap options with cost estimates, and then vote as a group on the best design. Mr. Clark suggested replacing only the side pieces of the wood to be more cost efficient. Alan Ernat will get a cost estimate for the wood.

- Rockaway Beach Parking Lot: The Master Gardeners will coordinate with the BAC on this project.
- Greenhouse Project: An Eagle Scout is interested in volunteering for this project and needs to prepare and submit a project plan. This plan must be approved by the Eagle Scout Committee before volunteer work can begin. While this project is still in progress, the main concern at this time is to keep the deer out of the greenhouse area. The committee hopes to have the Eagle Scout's project plan by the next meeting.
- Oddstad/Terra Nova Medians: There has been no progress on this project. Michael Mooney did notice some pampas grass at the project site.
- Oceana Blvd., Ocean Shore School and Mazzetti's Bakery: The Rotary Club is interested in adopting this project site. More progress to follow next month.
- Highway 1 / Adopt-a-Highway: Chair Santiago took photos of areas along Highway 1 that need attention; Public Works will forward these photos to the Caltrans Maintenance Division. Dave Martinez will send photos of waddles and other areas that need to be maintained.
- Murals: Ginny Jaquith drafted a proposal for the BAC's review. Dave Martinez mentioned that Cindy Abbott is interested in being a member of the subcommittee. Ron Maykel was discussed as another potential member. It was also pointed out that Caltrans may need to be involved with the abandoned bus shelter on Highway 1, and that the City Council will need to approve the concrete wall on Sharp Park Road as a mural site. The size of the subcommittee was discussed, and Patty Hontalas pointed out that the proposed number of members may be too large; she suggested that the number of desired members should be discussed and resolved with Ginny Jaquith. Michael Mooney noted that he talked with the Art Director of Terra Nova High School, Jennifer Stewart, who said that students may be interested in painting a mural. Mr. Mooney will send the dimensions of the bus shelter on Highway 1 to Ms. Stewart, but would still need Caltrans' approval before beginning any work.
- Upkeep of Completed Projects:
 - ✓ Linda Mar Medians: The BAC will schedule a work day to maintain the medians and will notify Public Works beforehand.
 - ✓ Grace McCarthy Vista Point: The plants are thriving despite not being watered, and the site is in good shape but could use some weeding.
 - ✓ Marvilla Estates Park: Needs signage and some cleanup, including ivy maintenance and mulching. More plants will be purchased soon.

Continuing Business:

- Review of the BAC Calendar: Planting can commence immediately.
- Mayor's Beautification Awards Sub-Committee: The awards will be presented at the City Council meeting of November 23rd. Patty and Sharon will prepare the PowerPoint presentation. Letters will be sent out to the winners notifying them of their recognition at this meeting. Dave Martinez announced the 11 winners from the 19 applications that were received.
- Maintenance Agreements for Site Adoption: Agreements have been sent to the City Attorney and staff will forward the final docs to the BAC once approved.

There were no reports from staff.

Items for Next Meeting:

- Calera Creek fence

The meeting was adjourned at 8:12 PM.

The next meeting of the Beautification Advisory Committee is scheduled for Wednesday, December 2nd at 6:30 PM. The meeting will be held in the EOC room located in the Pacifica Police Station at 2075 Coast Highway Pacifica California.